

115 69-2174

~~16 MAY 1969~~

9 MAY 1969

Executive Registry
69-2130/1

MEMORANDUM FOR: Executive Director-Comptroller
THROUGH : Deputy Director for Support
SUBJECT : Federal Paperwork Management Awards

1. This memorandum transmits for your signature a letter to Mr. Edward N. Johnson, President, Association of Records Executives and Administrators, indicating the Agency has no candidate to nominate for the Federal Paperwork Management Awards this year.

2. It is recommended that you sign the attached letter to Mr. Johnson. The deadline date for submission of nominations is 15 July 1969.

/s/ Robert S. Wattles
Robert S. Wattles
Director of Personnel

Att

Distribution:

0 - Return to D/Pers

1 - ER

2 - DDS

1 - D/Pers

1 - C/BS

1 - FDC/BS

OP/BS [] as (6 May 69)

STATINTL

69-2175
Executive Registry

69-2130/A

13 MAY 1969

Mr. Edward N. Johnson, President
Association of Records Executives & Administrators
Post Office Box 4259, Grand Central Station
New York, New York 10017

Dear Mr. Johnson:

Thank you for your letter of April 21, 1969, to Mr. Helms and Mr. Wattles inviting a nomination for the Fifth Annual Federal Paperwork Management Awards.

We have given your invitation careful consideration but have decided that this Agency will not submit a nominee this year. We want to commend you and your Association for the fine work you are doing in continuing this program to recognize outstanding contributions in the effective management of the Federal Government's paperwork.

Sincerely,

(S) L. K. White

L. K. White
Executive Director

Distribution:

- 0 - Addressee
- 1 - Signing Official
- 1 - ER
- 2 - DDS
- 1 - D/Pers
- 1 - C/BSD
- 1 - FDC/BSD

OP/BSI [redacted] :jas
(6 May 69)

/s/ Robert S. Wattles

Originator: 9 MAY 1969
Director of Personnel

SIGNED R. L. Bannerman

Concur: Deputy Director for Support

13 MAY 1969

STATINTL

UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	DD/S / <i>SA</i>	4-25-69	RBL		
2	<i>of</i> Director of Personnel	4/28	mw		
3	<i>Brende of DD/Pers/SA</i>	28	APR 1969		
4	<i>C/BSO</i>				
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks: 1 - For information 2 - After canvassing the Agency for nominees, please prepare an appropriate reply for ExDir signature. <div style="text-align: right; margin-top: 20px;"> <i>DD/Pers Suspense: 26 May 1969</i> <i>DD/s SUSPENSE: 2 JUNE 69.</i> SUSPENSE: 16 June </div>					
FOLD HERE TO			DER		
FROM: NAME, ADDRESS			DATE		
O/Executive Director			24 Apr 69		
UNCLASSIFIED		CONFIDENTIAL		SECRET	

STATINTL